

Volunteer Registration Form page 1

Thank you for interest in helping Pepper. In order to ensure that we follow best practice in recruiting and supporting our volunteers, we ask everyone to complete a registration form and health questionnaire.

If you have volunteered for Pepper before, please only fill out the details that are relevant. If you are completely new to Pepper, it is helpful to us if you would be kind enough to complete the form as comprehensively as possible in the first instance.

The health questionnaire helps us to ensure that we provide a safe environment for you to carry out your volunteering role, the answers to the questions will not exclude you from volunteering for Pepper.

Should you decide to stop volunteering for Pepper, or at any point during the application process you decide not to go ahead, we will keep your details on file for 6 months and will continue to include you in our newsletter mailing lists until you request to be removed from the list. Pepper operates a strict confidentiality policy and all information will be treated in confidence. Thank you again for offering to help.

Title **Forename(s)** **Surname**

Address

Postcode

Home tel **Mobile tel**

Email

Why do you want to volunteer for Pepper?

How did you hear about volunteering for Pepper?

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To enable us to find the most suitable volunteering opportunity for you, please complete the following section.

Special skills or relevant hobbies and interests e.g. computer skills, organisation of events, PR

Please give details of any previous voluntary work, employment or studies that you feel are relevant

How often would you be able to volunteer? e.g. one morning a week/month/year, or as necessary for fundraising events

Do you drive? Yes No

Please indicate the type of help you would like to offer

Admin Fundraising Help at Amersham shop
Helping at or organising events e.g. Pepper Show Charity help e.g. public relations, marketing
Charity management e.g. trustee or member of PEL board

Or state the role you are interested in

In accordance with the 1998 Data Protection Act, I agree that The Pepper Foundation may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information, including that contained in this form, will be stored on manual files. It will be held securely and only accessed by authorised personnel. Thank you for completing this form.

Please complete, sign and date the forms and return to **Karen Buchanan, The Pepper Foundation, PO Box 334, Berkhamsted, Herts HP4 1UL**

Signed _____ Date _____

Volunteer Health Questionnaire page 3

These questions are designed to help us to protect your health and safety, should you choose to volunteer. The information supplied by you on this form will be kept in the strictest confidence and will only be made available to the Pepper Administrator, The Event Chairman, The Chairman of the Pepper Foundation and the Managing Director of Pepper Events Ltd (PEL).

Any details that you declare may not prevent you from joining our team but will help us avoid putting you at risk.

Title Forename(s) Surname

Address

Postcode

Home tel

Mobile tel

Email

Volunteering for Pepper Events may include undertaking the following tasks: standing for prolonged periods of time, lifting and carrying, exposure to strobe and other lighting effects, exposure to loud music, working at heights, construction of stage sets etc., working in a catering environment

If you have had medical/physical conditions likely to be affected by any of these tasks, or which may limit your activities as a volunteer, please indicate below:

Are you in good health? Yes No

Are you receiving any treatment which may affect any of your proposed activities as a volunteer? Yes No

Have you recently suffered from a serious illness? Yes No

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Please give details of an emergency contact (someone we can contact quickly should you be taken ill or be involved in an accident)

Full name

Address

Postcode

Daytime tel

Home tel

Mobile tel

Relationship to you

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Signed

Date
